

# User guide

For school heads and teachers — Android app or nmhelper.in

## Who uses NMhelper?

Only **school staff** use the app — not students.

- **Head** — manages classes, teachers, reports, exports
- **Teacher** — enters daily boys/girls count

## Don't have a username or password?

Head and teacher accounts are set up for your school by NMhelper. If you do not have login details yet, or you forgot them, contact us:

- **Email:** nishalamv@gmail.com
- **WhatsApp:** +91 80893 92112

Send your **school name**, your **role** (head or teacher), and your **name**. We will reply with your username and password.

**Teachers:** if your head already created your account, ask your head for the full username (e.g. SchoolCode\_2A) and password — you usually do not need to contact NMhelper.

## NMhelper website & app

**Website:** nmhelper.in — open in any browser and sign in (same login as the Android app).

**Sign in on web:** nmhelper.in/login

**Android app:** Google Play — NMhelper

**This help page:** nmhelper.in/help

## Head — getting your username & password

When your school starts with NMhelper, you receive a **head username** and **password** from NMhelper support. Keep these private.

No login yet? Email nishalamv@gmail.com or WhatsApp +91 80893 92112 with your school name and role.

1. Open the app or nmhelper.in/login → **Sign in**
2. Role: **Head**
3. Enter username and password → **Sign in**

Your username is your **school code**. Every teacher login starts with that code, then \_, then their pen/class ID.

Change password: **More** → **Account**.

## Head — add a class

**Classes** tab → **+ Add class**

1. **Class** — LKG, UKG, or 1-10
2. **Division** — A, B, AA, A1...
3. **Class students total** (optional max)
4. **Save**

Names look like 5A, LKG A, 10B. Edit max or delete from the class card.

If you cannot add more classes, contact NMhelper support.

## Head — add a teacher & give login details

**Teachers** → + **Add teacher**. You need an **unassigned class** first.

Field	What to enter
Name	Teacher name
Pen / class ID	e.g. 12, 2A, 1-A
Password	Give to teacher (they can change later)
Class	First class to assign

**Teacher username** = {headUsername}\_{penId}

Share: Role **Teacher**, full username, password. Each pen ID can be used only once per school.

## Head — one teacher, multiple classes

One teacher can have several classes; each class has only one teacher.

1. **Teachers** → teacher → **Classes** (shuffle icon)
2. Remove classes if needed
3. **Add another class** → pick unassigned class → Save

Teacher sees a **Class** tab when they have 2+ classes.

## Head — reports & export

**Report** — today's strength (boys, girls, total). Refresh, Export, Update status.

### More → History

- **Day** — pick a date
- **Month** — pick month → View report → Export

### Export formats:

Format	Use for
ODS	Excel / LibreOffice (monthly)
CSV	Sheets / data
DOC	Today's report (Word-style)

## Teacher — login

Your **head** creates your account and gives you username + password.

Head has not set you up yet? Ask your head first. If your school is new to NMhelper, contact nishalamv@gmail.com or WhatsApp +91 80893 92112.

1. **Sign in** (app or nmhelper.in/login) → role **Teacher**
2. Username = full ID, e.g. GLPSKuruva\_2A (not just 2A)
3. Password from head

Change password: **More** → **Account**.

## Teacher — daily strength

### Home tab:

1. Check class name at top
2. Pick date (usually today)
3. Enter **Boys** and **Girls**
4. **Save strength**

**Offline:** Save works without internet; syncs when back online.

## Teacher — switch class (multiple classes)

If you teach more than one class, a **Class** tab appears in the bottom bar.

1. Tap **Class**
2. Tap the class you want
3. Enter strength on **Home**

One class only? No Class tab — use Home directly.

## Troubleshooting

Problem	Try
No username or password	Email nishalamv@gmail.com or WhatsApp +91 80893 92112
Teacher login fails	Full username with _; role Teacher
Cannot add teacher	Create class first; need unassigned class
Duplicate pen ID	Use a different pen/class ID
Offline save	Normal — syncs when online
Wrong class	Class tab → select correct class

## Privacy & data deletion

[Privacy policy](#)

[Request data deletion](#)

Also in app **Settings**.

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